

# The British Watch & Clock Makers' Guild

## APPLICATION FOR MEMBERSHIP

Please complete and return to the Guild office at :-

P.O. Box 2368, Romford, Essex, RM1 2YZ.



Founded 1907  
COLLECTIVE MARK

Membership of the Guild is by election, and is only open to those professionally employed within, and obtaining their main income from, the Watch, Clock or allied trades.

**Please complete all sections in BLOCK LETTERS delete \* as applicable**

SURNAME. .... \* Mr., Mrs., Miss., Ms, Messrs, Other, .....

FORENAMES. .... Horological Qualifications. ....

Date of birth :- .....

Personal Address:
Line 1.....
Line 2.....
Line 3.....
Town.....
County.....
Postcode.....

Telephone etc.:-
Business/Day (Not Mobile) .....
Evening/Home (Confidential) .....
Fax (if applicable) .....
E-mail address (if applicable)
.....
Web site address (if applicable):-
.....

**Please continue your answers on a separate sheet if necessary and affix to this application.**

Trading as (if applicable):- .....

Are you personally carrying out repairs/restorations or manufacturing Watches/Clocks etc. i.e. a Craftsperson. \* **YES/NO**

If **YES** where did you carry out your training:- .....

How long did your training last :- ..... When was your training completed :- .....

If **NO** what nature of business are you or your company involved in; \* Retailer, Wholesaler, Manufacturer, Material supplies.

Please give details :- .....

If Other please specify :- .....

Number of years established in the Watch and Clock Trade :- .....

Is Watch and Clock Making/Repairing and/or its' allied trades your **only** profession or trade? \* **YES/NO**

If **NO** please give details :- .....

Are you personally \* **Self employed / Employed** If employed please give details of your employer :- .....

Are you, under normal circumstances, available on your Business/Day telephone number, Mon - Fri 10.00 17.00.? \* **YES/NO**

Are your premises or workshop, under normal circumstances, open to customers, Mon-Fri 10.00-17.00.? \* **YES/NO**

If **NO**, are your premises or workshop open by appointment? \* **YES/NO**

If **YES** please state days and times appointments can be made for:- .....

If your premises are not open to customers please give reasons:- .....

Have you or has your business been a Guild member in the past? \* **YES/NO**

If **YES** please give approximate dates :- .....

Have you or has your business had an application for Guild membership rejected,

or ever been expelled from membership of the Guild?

**YES/NO**

\*

If **YES** please give full details on an accompanying letter affixed to this application.

### CONTINUED

**Please give full details in an accompany letter affixed to this application if;** you, or a business of which you were or are a Director or the proprietor has ever been:

The subject of a ruling against you by a trading standard body, or the subject of a successful action against you in a county or small claims court, or convicted of any criminal offence, or bankrupt.

Information contained within the letter will be treated as strictly confidential and only viewed by the Guild Council members responsible for membership admissions. In the event of your membership application being turned down the letter containing these details will be returned to you.

**In support of this application** for Guild membership, should you so wish, you may submit further details of your business activities, including other memberships, subscriptions to trade press etc. and also affix a sample of your business stationery.

Have you enclosed extra sheets or letters in support of your application for membership?

**\* YES/NO**

## REFERENCES.

The names and addresses of **TWO Sponsors** or the name of one serving Guild Council member is required. These sponsors must know you personally and be willing to verify your full-time professional engagement within the watch and clock or allied trades.

They are to also verify that your membership of the Guild is both beneficial to the Trade as a whole as well as to yourself personally.

The Sponsors should ideally be members of the British Watch and Clock Makers Guild, or persons connected with the trade. If you are employed, one of your sponsors may be your employer, unless you are the proprietor or a director of the business that employs you.

Only one of your named Sponsors may be a Material supplier. Alternatively if you are new to the Trade, or work in isolation, as many watch and clock makers do, persons of office, to whom you are known personally are acceptable i.e. JP, Dr., Rev., etc.

In the case of recently graduated students, who have attended a full time (one year or more) formal course of Horological training and have graduated within the past 12 months, only the details of your senior course tutor are required.

A copy of this application may be sent to your Sponsors and other members of The British Watch and Clock Makers Guild, if Council so request.

Name. ....
Occupation. ....
Address:- .....
.....
..... Postcode.....

Name. ....
Occupation. ....
Address:- .....
.....
..... Postcode.....

## Declaration.

I wish to apply for membership of the British Watch and Clock Makers' Guild.

The details I have given are true and accurate and if elected into membership I agree to uphold the good name of the Trade and to abide by the rules and constitution of the Guild.

I understand the Membership Certificate that will be issued if I am elected into Membership will remain the property of the British Watch & Clock Makers' Guild, as do any images of the Guild emblem I might display. I agree that if my membership terminates or lapses this Certificate and any Guild emblems must be returned to the Guild. Furthermore I understand that any other Guild Insignia displayed on my premises, or letterhead etc, or any other implication of membership of The British Watch & Clock Makers' Guild must be removed from display upon lapse or termination of Membership. I understand that The Guild is a company limited by guarantee and as such if elected into its membership I accept a liability of a maximum of One Pound Sterling.

Please find my annual subscription of £27 plus a one off administrative fee of £5 making a Total **£32** to cover membership until next Dec. 31st. (Subscriptions paid by applicants for membership after 1st October in any one year will be credited for the year following, after which all subscriptions are due on 1st January each year).

I understand that if my application for membership is turned down the total sum paid with this application will be refunded to me.

Signed. .... Printed. .... Date. ....

<b>For office use only.</b>	<b>Date Accepted/Rejected.....</b>	<b>Membership Number.....</b>	<b>Type.</b>
Notes:-			

OPTIONAL DETAILS

**REFERRALS**

The Guild receives a number of enquiries from other members, the trade and members of the public seeking the service of professional, practical watch and clock makers, material suppliers, retailers etc. in their area. If, in response to these enquiries, you wish to have potential customers in your area referred to you by the Guild, please complete below.

The Guild Council reserve the right to remove from referrals listings any members name that causes the Council concern.

**Trade** implies you or your business undertake repairs for other members of the trade, or accept orders from the trade for materials or parts etc. Such **Trade** services or supplies offered are to be direct, i.e. **not** subcontracted or bought in to order.

My business is competent to undertake or supply the following categories:

Please tick as many categories as are appropriate.

	<b>Retail</b>	<b>Trade</b>
1. Watch Repairs, Quartz.		
2. Watch Repairs, Wrist, Mechanical, Modern.		
3. Watch Repairs - Restoration, Wrist, Old - Vintage.		
4. Watch Repairs - Restoration, Pocket, Old - Antique.		
5. Watch Battery Supply & Fitting.		
6. Watch Strap Supply & Fitting.		
7. Watch Valuation, Wrist, Modern.		
8. Watch Valuation, Wrist, Old - Vintage.		
9. Watch Valuation, Pocket, Old - Antique.		
10. Watch Sales, Wrist, Modern.		
11. Watch Sales, Wrist, Old - Vintage.		
12. Watch Sales, Pocket, Old - Antique.		
13. Clock Repairs, Modern.		
14. Clock Repairs - Restorations, Pendulum, Old - Antique.		
15. Clock Repairs - Restorations, Platform, Small, Old - Antique.		
16. Clock Repairs - Restorations, Turret.		
17. Clock Repairs - Restorations, Electrical, Old - Antique.		
18. Clock Repairs - Replacements, Quartz.		
19. Clock Valuation, Modern.		
20. Clock Valuation, Old - Antique.		
21. Clock Sales, Modern.		
22. Clock Sales, Old - Antique.		
23. House Visits, Collections - Delivery.		
24. Material Supplies, Watch.		
25. Material Supplies, Clock.		
26. Watches New Wholesale.		
27. Clocks New Wholesale.		

Other:- i.e.. Watch Dial Restoration, Wheel & Pinion Cutting, Watch Case Repairs, Case restoration, Etc.


CONTINUED

# THE GUILD YEAR BOOK (The Green Book) & GUILD WEB SITE

The Green book contains classified listings of member's specialist services.  
The Guild web site [www.bwcmg.org](http://www.bwcmg.org) contains links to member's sites.

All classified listings in the Green book are free of charge to Guild members.  
The Guild web site links to members web sites are also free of charge to Guild members.  
The Guild Council reserve the right to remove from these listings any members name that causes the Council concern.

## **Classified listings in the Green Book of members offering trade or specialist services.**

The Green book is published and circulated to members during the Spring of each year. All material for inclusion in the Green book is collated during February that year.

If you or your business offers trade or specialist horological services, please give details below. If a classification does not already appear in the Green Book for your service, the Editor will always be pleased to consider the addition of new ones.

I / my business offers trade or specialist services and would like my Name and Telephone number included in the classified section of the Green Book under the following categories :- *i.e. Trade watch, Trade clock repairs, Wheel & pinion cutting, etc.*

Please feel free to add whatever best describes your trade or specialist services.

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.....  
.....

I have a web site and the site address is:-.....



For security, the Guild will normally only give your name, daytime telephone number and town of residence in response to enquiries, unless you agree otherwise.

Your Evening/Home number is never divulged unless your Daytime and Evening numbers are the same.

In response to enquiries; The Guild \* **MAY/MAY NOT** give details of my full address as shown on my application form.

(If you have given a residential address on your application and you would prefer referrals directed to your business address please give details).

Signed. .... Printed. .... Date. ....